

The resolution of the government of the Republic of Kazakhstan dated January 19, 2012 No. 111

On the approval of Standard Admission Rules for training in the organizations of education realizing professional training programs of higher education

(Amended as of 2/11/2013)

According to subparagraph 25 of article 4 of the Law of the Republic of Kazakhstan of July 27, 2007 "On education" the Government of the Republic of Kazakhstan DECIDES:

1. To approve the enclosed Standard Rules of Admission for training in the organizations of education realizing professional training programs of higher education.
2. The present resolution becomes effective after ten calendar days from the date of the first official publication.

Prime minister

K. Masimov

of the Republic of Kazakhstan

Approved

By the government resolution
of the Republic of Kazakhstan
of January 19, 2012 No. 111

Standard rules

of Admission for training in the organizations of education realizing professional training programs of higher education

1. General provisions

1. The present Standard Rules of Admission for training in the organizations of education realizing professional training programs of higher education (further - Standard rules) are developed according to subparagraph 25 of the article 4 of the Law of the Republic of Kazakhstan "On education".
2. In the organizations of education of the Republic of Kazakhstan realizing professional training programs of higher education the persons who have general secondary (general secondary), technical and vocational (primary and secondary vocational, post-secondary), higher education (higher vocational) education are admitted.
3. Admission of the persons coming to higher educational institutions of the Republic of Kazakhstan is carried out by means of placement of the state educational order (educational grants), and also payment for tuition at the expense of own means of citizens and other sources.

The persons without citizenship who are constantly living in the Republic of Kazakhstan, and the persons of the Kazakh nationality who aren't the citizens of the Republic of Kazakhstan are granted the right on a competitive basis according to the state educational order of free higher education if they get an education of this level for the first time, except for military educational institutions.

The right of foreigners for free higher education on the competitive basis according to the state educational order is defined by international treaties of the Republic of Kazakhstan.

4. Admission of the persons entering higher educational institutions of the Republic of Kazakhstan is carried out according to their applications on the competitive basis according to the certificate points issued by the results of uniform national testing (further - UNT) or complex testing.

Paragraph 5 is stated in edition by the resolution of the government of the RK of 30.06.12 to No. 896 (see its old edition)

5. Complex testing is held for graduates of the organizations of general secondary education (general secondary) of previous years, graduates of technical and professional (elementary and secondary professional, post-secondary) education organizations, graduates of comprehensive schools, those who studied due to the international exchange of school students abroad, graduates of comprehensive schools who haven't taken part in UNT, graduates of comprehensive schools with neither the Kazakh, nor the Russian languages of education, graduates of republican musical boarding schools as well as the persons who have graduated from educational institutions abroad.

6. The admission of the persons entering higher educational institution of the Republic of Kazakhstan for training on the fee basis is carried out by higher educational institutions.

Admission of the persons to higher educational institutions having technical and professional, postsecondary education (colleges) on related specialties for training in the reduced terms on the fee basis is carried out by the results of complex testing.

The list of related specialties is approved by the authorized body in the field of education.

Admission of the persons to higher educational institutions having higher education for training in the reduced terms on the paid basis is carried out by the Admission committees of higher educational institutions.

7. Admission of foreign citizens on the allocated quota on the basis of the state educational order in the international higher educational institutions created on the basis of interstate agreements is carried out by higher educational institutions independently.

Admission of foreign citizens for training in higher educational institutions on the paid basis is carried out in the form of the interview conducted by the admission committees of higher educational institutions.

8. When admitting for training in higher educational institutions the admission quota is set to the amount approved by the Government decision.

The list of specialties of a bachelor degree and higher vocational education on which for the persons which have graduated from the rural organizations of education the quota of admission

to higher educational institutions of the Republic of Kazakhstan is approved by the authorized body in the field of education.

9. The admission for training by the state educational order in certain specialties of higher education demanding the work with the state secrets is carried out in the organizations of education having the resolution of the national security agencies.

10. The admission to the specialties demanding special or creative preparation (further - creative specialties), is carried out taking into account special or creative examinations (further - creative examinations). The list of the creative professions and the procedure for special or creative examinations, which is approved by the order of the authorized body in the field of education.

Admission of applications for creative specialties is carried out by Admission committees of higher educational institutions from June 20 to July 1st.

The applicants of creative specialties specify only one creative specialty.

11. The applicants of creative specialties take creative examinations which are carried out by admission committees of higher educational institutions selected by them. The number of creative examinations is equal to two.

Creative examination is carried out from July 2 to July 7.

The maximum number of points in a creative examination is 25.

The persons who have got less than 10 points in creative examination or who do not appear for the exam are not allowed to complex testing for entering this specialty.

Repeating of the creative examination isn't allowed.

For persons entering creative specialties the points in two subjects of testing are accounted: the state or Russian languages, History of Kazakhstan.

Higher educational institutions irrespective of the form of ownership, submit a final report on the organization and carrying out creative examination, and also the copy of orders on delivery of creative examination within ten-day term to the authorized body in the field of education.

12. When applying for creative specialties, as well as in higher education institutions subordinated to the law enforcement and special bodies, accepting applications is carried out at the location of the higher educational institutions.

2. An admission order for training in the organizations of education realizing professional training programs of higher education

Carrying out a complex testing

13. Comprehensive testing is conducted on the basis of paragraphs of testing (basic higher education institutions), the list of which is approved by the order of the authorized body in the field of education.

Complex testing of the persons applying for creative specialties, and also those who entering the higher educational institutions subordinated to the law enforcement and special bodies is carried out in the basic higher educational institution to which the higher educational institution chosen is attached.

14. To carry out the organizational and information and explanatory work and observance of discipline according to the decision of authorized body in the field of education the state commissions on the organization and carrying out complex testing of the persons entering higher educational institutions are created (further - the state commissions).

15. To monitor the implementation of the comprehensive testing technology the representatives of authorized body in the field of education are sent to basic higher educational institutions.

Paragraph 16 is stated in the edition of the resolution of the government of RK of 11.02.13 to No. 110 (becomes effective after ten calendar days from the date of the first official publication) (see its old edition)

16. For participation in complex testing the applicant submits to the admission committee of a higher educational institution the application on the form of the established sample, the certificate of general secondary education (general secondary) or the diploma of technical and vocational (primary or secondary vocational, post-secondary) education (the original), receipt of payment for carrying out the test, two photos of 3 x 4, a medical certificate on Form 086-U, as well as a copy of the identity document.

17. Acceptance of applications for participation in complex testing is conducted by admission committees of higher education institutions from 20 June to 9 July.

18. Complex testing is held from July 17 to July 23.

19. Complex testing is held at the request of the applicant in the Kazakh or Russian languages in the volume of training programs of secondary education in four subjects: the state or Russian (language of education), History of Kazakhstan, Mathematics, and an optional subject.

The list of specialties indicating optional subjects and specialized subjects of UNT and complex testing is approved by the authorized body in the field of education.

20. On the complex testing is given 2 hours 30 minutes. Repeating an examination of testing is not allowed.

21. When carrying out complex testing it isn't allowed to change from place to place, to exchange examination materials, to write off, bring in audience and to use textbooks, other methodical literature, mobile means of communication (a pager, cell phones).

22. In case of violation by the applicant the paragraph 21 of the Standard rules the representative of authorized body in the field of education makes the act of detecting prohibited items and the removal of the applicant, according to the Annex 1 to the Standard Rules and decides to cancel the results of testing.

23. In case of refusal of the applicant to hand over the examination materials for processing on the expiration of the allowed time for complex testing, the representative of authorized body in

the field of education draws up the statement in a form, according to the appendix 2 to these Standard rules. At the same time the results of the examination material of the said person aren't processed.

24. The number of test tasks in each subject is 25. The correct answer to each test task is estimated by one point.

25. Processing of the results of complex testing is carried out in the higher educational institution where complex testing was carried out.

26. The codes of the correct answers are hung out after the end of processing of the testing results.

27. The results of complex testing are announced by the state commission on the day of testing.

28. By the results of complex testing to each participant is given a standard certificate by the state commission within three calendar days after testing.

29. In order to ensure compliance with the common requirements and resolution of contentious issues in the assessment of the test tasks, protecting the rights of the participants for the period of testing the Republican Commission to review Appeals (hereinafter - the Republican appeal commission) and the Appeals Commission in each basic institution of higher education are established. The appeal commissions are established to review applications of persons who do not agree with the results of comprehensive testing and / or the content of the test tasks.

The chairman and the structure of the Republican appeal commission are approved by the order of authorized body in the field of education.

30. The chairman of the appeal commission is approved by the order of authorized body in the field of education among its members, and its structure – by the chairman of the state commission on the organization and carrying out the complex testing.

31. Appeal Commission accepts and considers the applications of participants in testing on the content of the test tasks and technical reasons, makes proposals to the Republican appeal commission about adding points to the person and informs it about the outcome of the appeal.

32. The application for the appeal submitted is addressed to the chairman of the appeal commission personally by the participant of testing. The application of appeal is submitted to the chairman of the appeal commission personally by the participant. The applications on the content of the test tasks and for technical reasons are accepted until 13 a.m. the next day after the announcement of the results of complex testing and considered by the appeal commission within one day. The applicant must have the document certifying his identity, a pass to testing.

The appeal commission works with each person in an individual order. In case of absence of the person at the meeting of the Appeals Commission, his application for appeal is not considered.

The work of the appeal commission is headed by the chairman of the appeal commission.

33. The decision on the appeal for disagreement with results of testing is made by a majority of votes of all members of the commission. In case of equality of votes the voice of the chairman of the commission is decisive. The Work of the appeal commission is made out by the protocol signed by the chairman and all members of the commission.

34. The republican appeal commission considers the validity of the proposal about adding points to the person by the appeal commissions and makes the decision.

The decision of the Republican appeal commission is made by the majority of votes of all members of the commission. At equality of votes the vote of the chairman is decisive.

The decision of the Republican appeal commission is made out by the protocol which is signed by the chairman and all members of the commission.

Matric

35. Enrollment in the number of students is conducted by admission committees of higher education institutions from 10 to 25 August.

In the admission committee of higher educational institution applicants enclose the document on general secondary education to the application for admission (secondary general), technical and professional (elementary and secondary professional, postsecondary) or the higher education (original), 6 photographs of 3x4 in size, the medical certificate of a form 086-U, the certificate of UNT or complex testing, and also the certificate on award of an educational grant (if any).

36. The persons who have received the certificate on award of an educational grant submit the application for admission to the higher educational institution specified in the certificate and are enrolled in number of students by the order of the university rector.

The owners of certificates on award of an educational grant on creative specialties are enlisted in higher educational institutions in which they took special (creative) examinations.

Paragraph 37 is stated in edition of the resolution of the government of RK of 19.04.12 to No. 487 (see its old edition); resolutions of the government of RK of 11.02.13 No. 110 (becomes effective after ten calendar days from the date of the first official publication) (see its old edition)

37. In national higher educational institutions on paid studies the school leavers of the current year, who have passed the UNT, the participants of complex testing who have received not less than 70 points by the results of testing, and on groups of the specialties "Education", "Agricultural Sciences" and "Veterinary science" not less than 60 points, in other higher educational institutions not less than 50 points, and in "The general medicine" of not less than 55 points, in the following objects are enrolled: state or Russian (the language of education), History of Kazakhstan, Mathematics and an optional subject including not less than 7 points in a profile subject (not less than 10 on each creative examination), and in other subjects - not less than 4 points.

38. In case of receiving in one of the subjects within the ENT or complex testing, less than 4 points, persons aren't allowed to study on paid basis or to participate in the competition for awarding the educational grants.

Enrollment is conducted separately on specialties and language divisions.

Enrolment to the specialty for which creative examinations are set, is carried out taking into account the points in these exams.

39. For applicants to higher education, where the training of pilots, a compulsory medical examination in the medical-flight expert commissions with the issuance of a medical report on the subject of fitness for training in pilot training schools is obligatory.

40. In case the applicant takes the educational credit issued by banks of the second level, he/she is enlisted in the number of students of higher educational institution when providing the corresponding reference from the bank that his/her documents are under consideration.

At the same time he is granted a delay on payment of the sum determined in the contract of rendering educational services and which is subject for payment before the enrollment of the citizen, for registration of the educational credit, but no more than four weeks from the moment of obtaining the reference from the bank.

41. The documents submitted in a foreign language must have a notarized translation into Kazakh or Russian.

The documents on education issued by the foreign organizations of education undergo the nostrification procedure in the manner prescribed by law after the enrollment of persons for the first semester.

42. Enrollment in the number of students in higher educational institutions subordinated to the law enforcement and special bodies is conducted by the decision of the Credentials Committee of the institution of higher education in accordance with the certificate points taking into account the data on medical, physical and psychophysiological characteristics.

43. Higher education institutions, regardless of ownership, submit to the authorized body in the field of education the information about the prescribed form and in target dates, and after the enrollment - within ten days the final report on the organization and carrying out of admission, copies of the orders on enrollment of students, as well as original certificates holders of educational grant, who refuse it, and the data of the people (name, specialty), who failed to appear to the university.

44. The issues which are not regulated by these Standard Rules, are solved independently by the admission committees of higher education institutions.

Appendix 1

to Standard Rules of Admission for training

in the organization of education,

realizing professional

training programs of higher education

Form

Act

of detecting the forbidden objects and removal from the audience

the entrant who has violated the rules of conduct in the audience

(basic higher education institution)

" _____ " _____ 20 _____ h _____ min.

Representative of the Ministry

(surname, name, middle name)

The person on duty in the audience

(surname, name, middle name)

the entrant: Name _____, ICT _____ from the audience No. _____, the place No. _____, No. of variant _____ during testing was found

(brand of the cell phone, quantity and if necessary other available data,
crib with contents of data, etc.)

that is the violation of paragraph 21 of Standard Rules of Admission to training in the organizations of education realizing professional training programs of higher education.

Considering this fact decided:

- to withdraw the examination material;

- to remove from the audience No. ____ and to cancel the results of testing of the entrant:

first name, middle name, last name, _____, ICT

(the signature and First name, middle initial, last name of the persons who have drawn up the present application)

familiar with the act::

(signature and First name, middle initial, last name entrant)

familiar with the act:

(signature and full name of the responsible secretary of basic higher education institution)

M.P.

The seal of basic higher education institution

Date: _____

Appendix 2
to Standard Rules of Admission to training
in the organization of education,
realizing professional
training programs of higher education

Form

ACT

revealing the fact of untimely delivery of examination

material by the entrant at the expiration of testing time

(basic higher education institution)

" _____ " _____ 201 _____ h _____ min.

Representative of the Ministry

(surname, name, middle name)

The person on duty in the audience

(surname, name, middle name)

Entrant: Name _____, ICT _____ from the audience No. ____, the place No. ____, No. variant _____ has refused to hand over in due time examination materials in connection with the end of time of testing that is violation of paragraph 23 of Standard Rules of Admission to training in the organizations of education realizing professional training programs of the higher education.

Considering this fact, have been decided:

- to withdraw the examination material;
- to remove from the audience No. ____ and to cancel the results of testing of the entrant:

FIRST NAME, MIDDLE INITIAL, LAST NAME

_____,
ICT _____ (the signature
and First name, middle initial, last name the persons who have drawn up the present statement)

familiar with the act:

(signature and First name, middle initial, last name entrant)

familiar with the act:

(signature and full name of the responsible secretary of basic higher education institution)

M.P.

(Seal of basic higher education institution)

Date: _____